



DJ Mike Walker
The Rosetta Group Ltd

Communications House, 56 Love Lane,
Cowes, Isle of Wight. PO31 8PE
Tel: 03 004 004 100 Email: mike@djmikewalker.com



Thank you for your enquiry about making a booking. Please complete the following booking sheet and return it, with any deposit due, to the address above. An invoice will be sent to you.

Client details	
Name:	
Address:	
Phone:	
Email:	

Function details	
Services required: (e.g. Disco)	
Date:	
Start and end times:	
Type: (e.g. wedding)	
Venue:	
Venue contact name / number:	
Other information: (first dance, access details, other requirements)	

Charges	Disco charges are from £60 per hour including VAT (£100 per hour after midnight), minimum £240 plus travel costs
Agreed fee for services:	
Other charges:	
Total due:	
Deposit due with booking:	

I confirm that the above details are correct and I agree with the terms and conditions shown over.

Name: _____ Signature: _____ Date: _____

Cheques: Payable to **The Rosetta Group Ltd.** at the address above
Bank transfer: **09-01-29 00916460**

Terms and Conditions

1. We will require the balance of any fee payable to be made on or before the date of the function and we will provide a written receipt
2. If you cancel the booking or the event does not take place for any reason then the deposit will be forfeit. A cancellation fee of not less than one half of the agreed fee will also be applied for. Full payment will be sought if cancellation is made within 31 days of the performance date. Cancellation notification must be in writing and receipt of such notification will be confirmed in writing.
3. We will conduct ourselves in a manner befitting the engagement and will respond to your requests relating to dress code, volume levels, music played, equipment location or any other reasonable request.
4. We will require access to a properly earthed mains electricity supply, sufficient to allow safe usage of the required equipment for the performance. If the supply is inadequate then the amount of equipment may be reduced. If we consider that the electricity supply or any other aspect of the event is unsafe then we reserve the right to refuse to start or continue the performance after consultation with you. The provisions of clause 2 may also apply.
5. We will use our best endeavours to attend the function. Should we be prevented from attending for any reason, including accident or sudden illness, then you will receive a full refund of all monies paid to us for that function, however we will not incur any additional liability for non-appearance. We will do our best to recommend a replacement.
6. Licences for the performance of recorded music are only required at public events. In most cases private parties, such as wedding receptions, birthdays etc. which are invitation only and attract no entrance fee do not require a licence. It is your responsibility to obtain such licences if required. Should we be prevented from performing due to the absence of any appropriate licence or similar permission or should the performance be cancelled for any other reason then the provisions of clause 2 will apply.
7. We will require adequate setting up time prior to the performance (normally at least 30 minutes) and a sufficient period afterwards (normally 30 minutes) to dismantle and remove our equipment from the venue. The amount of time required is dependent on the venue and the equipment required.
8. You are responsible for providing adequate supervision of all guests, staff and customers at the venue and will be liable for any loss or damage to equipment caused by guests, staff or customers.
9. You warrant that you are entitled to use the venue for the purposes of the event and performance and that the event does not breach any law, bye-law or conditions imposed on the property.
10. Any extension of playing time is purely at the discretion of the DJ and may be subject to other constraints, however we will do our best to accommodate any such request. Fees for extended times are payable in addition to those shown above and will be confirmed before any extension.
11. You, by engaging us and we, by accepting the engagement, confirm acceptance of all these terms and conditions by signing the agreement above.